### ecoACTIVE

℅ The Leaside Trust

Spring Lane

London E5 9HQ

020 8510 0113

## Application Form

## Closing date: 9 am on Monday 22 April

## Please email the completed application form to: [jessica@ecoactive.org.uk](mailto:jessica@ecoactive.org.uk)

| FIRST NAME |  | LAST NAME |  |
| --- | --- | --- | --- |
| HAVE YOU HAD ANY PREVIOUS NAMES? *(If so, please state)* | | | |
| ADDRESS |  | PHONE |  |
| EMAIL |  |

| **Right to work in the UK** We can unfortunately only accept applications from those already with work visas for the UK | | |
| --- | --- | --- |
| Are there any restrictions to your residence in the UK which may affect your right to work or your working hours? | ☐No | ☐Yes |
| If yes, please provide details: | | |

# **Employment History** *(starting with most recent positions) please also include any relevant voluntary work*

| Dates | Employer | Post held | Responsibilities |
| --- | --- | --- | --- |
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**Education History**

| Schools/Colleges/University | Dates | Courses studied and results |
| --- | --- | --- |
|  |  |  |
|  |  |  |

| Other Relevant Professional Qualifications / Membership of Organisations |
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|  |

**Which position are you applying for?**

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Project Manager & Community Ecologist

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Postcode Gardener

| **Please identify what skills and work experience (both paid and voluntary) you would bring to this post**. *Please make reference to both essential and desirable qualities (where applicable) in the person specification for the role you are applying for and include any information that you feel will be relevant to your application* |
| --- |

| **If you are applying for the Postcode Gardener role, would you also be interested in assisting with ecoACTIVE’s other projects as a freelance gardener?** (We can provide further details if you are shortlisted and invited to interview) |
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| **Disclosure & Barring Service (DBS) Checks and ecoACTIVE’s Recruitment of Ex-Offenders Policy:**  By law, the appointed post holder must have an enhanced Disclosure and Barring Service check, and be cleared as suitable for working with ecoACTIVE. Because of the nature of this post, the checks will reveal “spent” as well as “unspent” convictions, in accordance with the Children’s Act.  In accordance with our Recruitment of Ex-Offenders Policy (included in this application pack) ***candidates invited for interview*** will be asked to send details of any criminal convictions in strict confidentiality, prior to a DBS check being carried out, to be discussed at interview. As stated in our policy, prior convictions will by no means automatically prevent you from working with ecoACTIVE.  Please do not send any criminal records information at this stage in the application process. |
| --- |

| Please give contact details for two referees. If you are currently in work, one of these should be your current employer | |
| --- | --- |
| Name and Address  Telephone  Email  Relationship to you | Name and Address  Telephone  Email  Relationship to you |

| **I confirm that the information I have given in this application form is correct to the best of my knowledge**  **Signed--------------------------------------------------- Date-----------------------------------** | |
| --- | --- |

| **DATA CONSENT** | |
| --- | --- |
| EcoACTIVE processes your personal data only with your consent and to assist in the running of our business for specified purposes. We will not share your personal data with third parties without your consent unless the law requires us to. For further details of our privacy policy please visit <https://ecoactive.org.uk/privacy-policy>  **I consent to the collection of my personal data on this Form.** | |
| Signed | Date |

**Please note:**

Email and postal applications will be accepted.

Applications and equal opportunities monitoring forms must be sent to [jessica@ecoactive.org.uk](mailto:jessica@ecoactive.org.uk), or to ecoACTIVE, ℅ The Leaside Trust, Spring Lane, Clapton, London, E5 9HQ, For Attention of Jessica Dolan, by **9 am Monday 22 April 2024**.

Interviews will be held the week commencing 29th April 2024 (dates and times to be confirmed)